

24 December 2025

**Our ref.:** EL/TPB/20251224

The Secretary, Town Planning Board,  
c/o Town Planning Board Section (Planning Department),  
15/F, North Point Government Offices,  
333 Java Road,  
North Point,  
Hong Kong

**Re : Application for Planning Permission under S.16 of Town Planning Ordinance**  
**Ruibo Education Centre**  
**Unit 04, 1/F, 83 Tai Lin Pai Road, Kwai Chung, New Territories**  
**(Kwai Chung Town Lot No.517 under New Grant No.22349)**

Dear Sir,

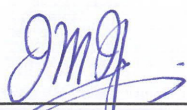
I am pleased to submit an application for planning permission under Section 16 of Town Planning Ordinance for your arrangement for the Town Planning Board's approval. In this submission, the following documents are included :

- (a) An original duly signed Application Form (No. S16-1)
- (b) Four sets of duly signed site plan, floor plan and layout plan (NoSK-K83-01 & SK-K83-01)
- (c) Notice for notification to landowner
- (d) A copy of proof for successful delivery of the notice for notification to landowner
- (e) A copy of land search result

If you have any queries, please feel free to contact me at Tel No. : [REDACTED].

Thank you for your attention.

Yours faithfully,



**IP Lok Meng**

Authorized Person (AP(S) 29/05)

MSc(Urban Planning),

BSc(Architectural Studies),

BSc(Bldg Tech & Mgt)

Dip(Arch Studies), Dip(Surveying)

MRICS, MHKIS, RPS

2026年 1月 7日  
此文件在 收到。城市規劃委員會  
只會在收到所有必要的資料及文件後才正式確認收到  
申請的日期。

This document is received on 2026-01-07  
The Town Planning Board will formally acknowledge  
the date of receipt of the application only upon receipt  
of all the required information and documents.